

F.No.74-3/2016-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section -I

*Shastri Bhavan, New Delhi
Dated 23rd August, 2019*

To,
Prof Vishnu Priye
Director IIIT Ranchi,
NIT Jamshedpur Campus,
Jamshedpur,
Jharkhand-831014


Subject: Minutes of the 5th Meeting of the Governing Body for IIIT Ranchi-reg.

Sir,

The minutes of the 5th meeting of the Governing Body of Institute held on 30th July, 2019 at Shastri Bhawan, New Delhi approved by the Competent Authority is forwarded herewith to be circulated to all the members of the Governing Body.

Yours faithfully

Encl: As above


(Praveer Saxena)
Under Secretary to Govt. of India
Ph: 011 2338 4861



भारतीय सूचना प्रौद्योगिकी संस्थान राँची
Indian Institute of Information Technology, Ranchi
 (An Institute of National Importance under act of Parliament)
Ranchi, Jharkhand, India

Minutes of the 5th Meeting of Governing Body of IIIT Ranchi

The 5th Meeting of Governing Body of the Society was held on July 30, 2019 at 12:30 pm in Conference Hall (Room No. 112 'C' Wing), Department of Higher Education, Ministry of HRD, Shastri Bhawan, New Delhi. Following members were present in the meeting:

1.	Dr. Sukhbir Singh Sandhu Additional Secretary (TE), Dept. of Higher Education MHRD, New Delhi	Chairman
2.	Shri Anil Kumar Director (Finance) MHRD, New Delhi	Member
3.	Shri Prashant Agarwal Director (IIIT/IIITs) MHRD, New Delhi	Member
4.	Dr K Kesavasamy Head, Academic Interface Program Tata Consultancy Services Thiruvanthapuram, Kerala	Member
5.	Professor Vishnu Priye Director, IIIT Ranchi Jharkhand	Member Secretary
6.	Shri Praveer Kumar Saxena US (IIIT/IIITs) MHRD, New Delhi	Special Invitee
7.	Shri Kamlesh Kumar Chief Engineering (EZ-IV) CPWD, Ranchi	Special Invitee
8.	Er Praveen Agrawal Superintending Engineering CPWD, Ranchi	Special Invitee
9.	Dr Jitendra Kumar Mishra Assistant Professor, IIIT Ranchi, Jharkhand	Special Invitee
10.	Dr Santosh K Mahto Assistant Professor, IIIT Ranchi, Jharkhand	Special Invitee
Nominees of Chief Secretary, Government of Jharkhand, Secretary, HTE & SD, Director NIFFT Ranchi, Vice Chancellor, Ranchi University, Shri Ajit Habbu, Tata Technologies Limited, and Shri J Tiwari, CCL, could not attend the meeting.		

The Chairman, Governing Body welcomed all the members. With the permission of the Chair, Director, IIIT Ranchi – Prof. Vishnu Priye – placed agenda items in the meeting. The agenda items were individually deliberated and following resolutions were taken:

Vishnu Priye

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GB/MIN/05/2019-20/1:

To confirm the minutes of 4th Meeting of Governing Body of IIT, Ranchi held on March 12, 2019.

As no comments/suggestions were received regarding the minutes of 4th Meeting of Governing Body of IIT, Ranchi held on 12th March, 2019, it was considered confirmed.

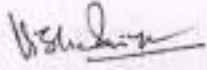
GB/MIN/05/2019-20/2:


The matters arising out of Minutes of the 4th Meeting of the Governing Body of IIT Ranchi is none.

The Governing Body took cognizance of it.

GB/MIN/05/2019-20/3:

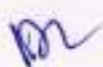
Action taken report on the decisions of the 4th meeting of the Governing Body held on March 12, 2019.

Item No	Description	Action taken	Response of Governing Body
GB/MIN/04/2018-19/7	To consider and approve the revised cost for the preparation of DPR submitted by EDCIL.	The decision was communicated and discussed with CPWD. To execute complete work through CPWD a MoU was drafted which was sent to MHRD for approval.	The GB took note of the situation and appreciated the progress.
GB/MIN/04/2018-19/8	To consider and approve the MOU with CPWD for the construction of permanent campus.	MoU approved by MHRD, was signed with CPWD on July 24, 2019.	GB discussed with CPWD officials regarding construction of campus in EPC mode. It reiterated that Master planning and zoning may be drafted by IIT Ranchi & CPWD.
GB/MIN/04/2018-19/9	To consider and approve the estimate for digital survey by CPWD.	The digital survey was completed by CPWD and report will be submitted on July 24, 2019.	It was noted. 

GB/MIN/04/ 2018-19/10	To consider and approve Sanction of money for boundary wall.	Fresh estimate will be submitted by CPWD based on digital survey report.	It was noted.
GB/MIN/04/ 2018-19/11	To consider and approve for setting up temporary campus at Jharkhand Technical University Campus, Ranchi.	A Civil Works Committee was constituted to finalize setting up of temporary campus Jharkhand University of Technology, Ranchi.	GB was of the opinion that CPWD may execute the additional work on requisition basis time to time.
	Setting up Laboratory and fixing furniture in temporary campus at Jharkhand Technical University Campus, Ranchi.	The committee has prepared requirements, number of items and specifications. These details will be submitted to CPWD and purchase process will be executed by CPWD.	
	Tender for hiring buildings for Hostel for students outside the temporary campus at Ranchi.	A 3 members committee chaired by Director, IIT Ranchi surveyed the possibility of Hostel Accommodation at various locations in Ranchi. In the process committee met important property dealers to get 55 flats at one location. The committee could not find any suitable location. Therefore, tender in this regard postponed for the time being.	It was noted.
GB/MIN/04/ 2018-19/12	Recruitment of non-faculty at IIT Ranchi.	<p>The post of Registrar, Deputy Registrar, Assistant Registrar, Junior Assistant and Junior Technician was advertised with Advt. No: IITR/REG/2019-20/302 Date: 24.05.2019</p> <p>Scrutiny process is already underway.</p> <p>Advertisement under progress for Temporary</p>	<p>It was noted.</p> <p></p>

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		<p><i>Non-Teaching Staff Assistant Executive Engineer (Civil) or Junior Engineer (Civil), Junior Engineer (Electrical), Junior Engineer (Computer Networking), Junior Assistant (Accounts), Junior Assistant (Administration).</i></p>	
GB/MIN/04/2018-19/13	To consider and approve the faculty strength of IIT Ranchi.	<p><i>Walk-in interview was held on 25-26 July, 2019 for Temporary Faculty ECE (05) and CSE (07) against the advt IITR/CD/2019/06 dated July 04, 2019.</i></p> <p><i>04 and 01 are selected in ECE and CSE respectively by Interview panel.</i></p>	<i>It was noted.</i>
GB/MIN/04/2018-19/14	To consider and approve the non-faculty post of IIT Ranchi	<i>No action required.</i>	<i>It was noted.</i>
GB/MIN/04/2018-19/15	To consider the proposal of Faculty Development Program to be submitted to MHRD.	<i>It is in process.</i>	<i>It was noted.</i>
GB/MIN/04/2018-19/16	To start new M. Tech Programs.	<i>M. Tech admission is advertised with last date July 31, 2019.</i>	<i>GB was of the opinion to start M.Tech programs from academic session 2020-21.</i>
GB/MIN/04/2018-19/17	To start new Ph.D. Program Full Time – 05 Part Time – 06	<p><i>Ph.D. admission is advertised with last date July 31, 2019.</i></p> <p><i>Over and above, Sanction of 6 part time under "Visvesvaraya PhD Scheme for Electronics & IT" has been obtained from Ministry of Electronics & Information Technology (MeitY) for Part Time.</i></p>	<i>It was noted.</i>



GB/MIN/04/ 2018-19/18	To consider and approve the SAR for the financial year 2016-17	No action required.	It was noted.
GB/MIN/04/ 2018-19/19	To consider and approve pre-audited annual account for the financial year 2018-19 for sending to AG Ranchi Jharkhand	Being put up as separate agenda for correction.	It was discussed as separate agenda.
GB/MIN/04/ 2018-19/20	To consider and approve budget estimated for financial year 2019-20.	Revised estimate was submitted and the same was approved.	It was noted.
GB/MIN/04/ 2018-19/21	To consider and approve adaption of five village in Sangha Block, Ranchi under Unnat Bharat Abhiyan.	To be executed after moving to Ranchi.	It was noted.
GB/MIN/04/ 2018-19/22	To consider and approve for MOU with local hospital for health care of employee at CGHS rate.	Process initiated	It was noted.
GB/MIN/04/ 2018-19/23	Implementation of revised rate of allowance of faculty and non-teaching staff as per 7 th CPC recommendation.	Process initiated	It was noted.

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Items for Ratification

GB/MIN/05/2019-20/4:

Extension of tenure for one more semester of Temporary Faculty appointed vide

Advt. No. IIITR/REG/ADVT/2017/CD/887 dated 19.06.2017,

Advt. No. NITJSR/REG/ADVT/2018-19/185 dated 03/07/2018 and

Advt. No. IIITR/REG/ADVT/2018-19/223 dated 15.01.2019.

The Extension of tenure the two temporary faculty members (01- Mathematics, and 01-Physics) appointed vide Advt. No. IIITR/REG/ADVT/2017/CD/887 dated 19.06.2017, one temporary faculty (CSE) Advt. No. NITJSR/REG/ADVT/2018-19/185 dated 03/07/2018 and two temporary faculty (ECE) Advt. No. IIITR/REG/ADVT/2018-19/223 dated 15.01.2019 respectively for one more semester.

The Governing Body ratified the approval accorded by the Director as detailed in the above agenda item.

GB/MIN/05/2019-20/5:

Appointments of the Temporary Faculty appointed vide Advt. No. IIITR/CD/2019/06 Dated: 04.07.2019.

The interview scheduled on July 25-26, 2019. Five temporary faculty (04- ECE, and 01- CSE) are selected.

The Governing Body ratified the approval accorded by the Director as detailed in the above agenda item.

GB/MIN/05/2019-20/6:

Completion of digital survey of land allotted for permanent campus by CPWD.

Engineers from CPWD shown the report of digital survey at the time of 5th GB meeting.

The Governing Body suggested to start the construction of boundary wall in permanent campus.

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GB/MIN/05/2019-20/7:

Possession of Academic block of Jharkhand University of Technology (JUT) Ranchi.

Inventory report obtained from JUT.

The Governing Body ratified the approval accorded by the Director as detailed in the above agenda item.

GB/MIN/05/2019-20/8:

MOU with CPWD for the construction of permanent campus.

MoU approved by MHRD, was signed with CPWD on July 24, 2019.

The Governing Body ratified the approval accorded by the Director as detailed in the above agenda item.

GB/MIN/05/2019-20/9:

Recruitment of Temporary Non-Teaching Staff.

IIIT Ranchi is planning to shift in Academic block of Jharkhand University of Technology, Ranchi which was handed over by Government of Jharkhand on April 24, 2019. To execute successfully all administrative processes and retrieve all documents from NIT Jamshedpur, independent administrative personnel are required for IIIT Ranchi.

Approval from MHRD obtained.

The Governing Body ratified the approval accorded by the Director as detailed in the above agenda item.

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H. S. Chandra

Items for Consideration and Approval

GB/MIN/05/2019-20/10:

To consider and approve the revised Fee for the M. Tech Admission.

In the agenda item no GB/AGENDA/04/2018-19/16, the tuition fee for M. Tech was proposed as Rs. 1,00,000/- per semester which was rectified in the minutes item no GB/MIN/04/2018-19/16 as Rs 1,00,000/- per year.

The Governing Body may approve the tuition fee as:

Year	Semester	General /OBC/SC/ST
1 st Year Rs. 1,00,000/-	I	Rs. 50,000/-
	II	Rs. 50,000/-
2 nd Year Rs. 1,00,000/-	III	Rs. 50,000/-
	IV	Rs. 50,000/-

The Governing Body approved the tuition fee for M.Tech admission, and suggested to start M.Tech programs from academic session 2020-21.

GB/MIN/05/2019-20/11:

To consider and approve the revised Fee for the PhD Admission.

In the agenda item no. GB/AGENDA/04/2018-19/17, the tuition fee for Ph.D. was proposed as Rs. 25,000/- per year for full time and Rs. 30,000/- per year for part time which was repeated in the minutes item no. GB/MIN/04/2018-19/17 as:

APPROVED FEE FOR Ph. D.			
S.N.	Items	Periodicity	Amount (in Rs.)
1.	Tuition Fee – Full Time	Per Year	25,000
2.	Tuition Fee – Part Time	Per Year	30,000
3.	Institute Caution Money	One Time (Refundable)	20,000
Total amount to be paid at the time of admission – Full Time			45,000
Total amount to be paid at the time of admission – Part Time			50,000

H. S. Sharma

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The fee was mistakenly proposed Rs. 25000/- (for full time) and Rs. 30,000/- (for part time) per year instead of per semester. The Governing Body may approve the revised tuition fee as:

Semester	General / OBC/SC/ST (Full Time)	General / OBC/SC/ST (Part Time)
I	Rs. 25000 (Tuition Fee)+ Rs. 20000 (Caution Money one time)	Rs. 30000 (Tuition Fee)+ Rs. 20000 (Caution Money one time)
II	Rs. 25,000/-	Rs. 30000/-
III	Rs. 25,000/-	Rs. 30000/-
IV	Rs. 25,000/-	Rs. 30000/-
V	Rs. 25,000/-	Rs. 30000/-
VI	Rs. 25,000/-	Rs. 30000/-
VII	Rs. 25,000/-	Rs. 30000/-
VIII	Rs. 25,000/-	Rs. 30000/-

Approved by Governing Body.

GB/MIN/05/2019-20/12:

Setting up electricity connection for academic block of Jharkhand University of Technology (JUT) Ranchi.

As per S. No. 3, of minutes of the meeting held under the chairmanship of Secretary, Higher Technical Education and Skill Development, Govt. of Jharkhand, it was decided to arrange electricity connection independently by IIIT Ranchi.

As far as possible the items/materials supplied and installed at JUT should be fitted in such a manner that it could be transferred out once permanent campus is ready, without any damage.

GB/MIN/05/2019-20/13:

Setting up Internet connectivity for academic block of the Jharkhand University of Technology (JUT) Ranchi.

As per S. No. 3, of minutes of the meeting held under the chairmanship of Secretary, Higher Technical Education and Skill Development, Govt. of Jharkhand, it was decided to arrange Internet Connectivity independently by IIIT Ranchi.

Approved by Governing Body.

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GB/MIN/05/2019-20/14:

Hiring of Security Services for JUT campus and Hostel.

As per S. No. 3, of minutes of the meeting held under the chairmanship of Secretary, Higher Technical Education and Skill Development, Govt. of Jharkhand, it was decided to arrange security independently by IIT Ranchi.

Approved by Governing Body and suggested to hire home guard for time being and subsequently advertise to hire security services.

GB/MIN/05/2019-20/15:

Setting up water supply connection for academic block of the Jharkhand University of Technology (JUT) Ranchi

As per S. No. 3, of minutes of the meeting held under the chairmanship of Secretary, Higher Technical Education and Skill Development, Govt. of Jharkhand, it was decided to arrange water supply connection independently by IIT Ranchi.

Board was of the opinion that connection to be provided free of cost by the State Govt. till the entrance of the permanent campus.

GB/MIN/05/2019-20/16:

Setting up canteen and mess services in academic block and hostel at Ranchi.

As per S. No. 3, of minutes of the meeting held under the chairmanship of Secretary, Higher Technical Education and Skill Development, Govt. of Jharkhand, it was decided to arrange canteen and mess services independently by IIT Ranchi.

Approved by Governing Body.

GB/MIN/05/2019-20/17:

Approval of MoU between IIT Ranchi and Cambridge Trust of India, Ranchi, which is supporting Cambridge Institute of Technology (CIT), Ranchi for availing Hostel facilities of CIT Ranchi.

Because, any property to accommodate about 300 students in Ranchi is not possible at present, it is proposed to shift the students to the hostel of Cambridge Institute of Technology (CIT), Ranchi which is supported by Cambridge Trust of India. To implement the student accommodation and shift them, it is required to sign a MoU between IIT Ranchi and Cambridge Trust of India, Ranchi, which is supporting Cambridge Institute of Technology (CIT), Ranchi.

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As on date no communication has been received from the State Govt. to provide accommodation for students in JUT campus. Institute may proceed with CIT campus for accommodation, however the issue may be regularly be follow-up with State Govt.

GB/MIN/05/2019-20/18:

Tendering for transport facility for students.

For movement of students from JUT to place of accommodation and educational trips tendering for hiring sufficient number of buses.

Approved by Governing Body and may be advertise as per GFR rules.

GB/MIN/05/2019-20/19:

Tendering for Contractor for supplying unskilled/semiskilled/skilled manpower.

For smooth running of Institute, day to day essential services are required which may consist of unskilled/semiskilled/skilled manpower.

Approved by Governing Body and may be advertise as per GFR rules.

GB/MIN/05/2019-20/20:

Financial approval for revised estimate of boundary wall of permanent campus.

After Digital Survey of land allotted for permanent campus a revised estimate by CPWD is submitted.

The revised estimate was not available at the time of 5th GB meeting. The Governing Body requested CPWD to submit the revised estimate of boundary wall of permanent campus as soon as possible.

GB/MIN/05/2019-20/21:

To consider and approve pre-audited annual account for the financial year 2017-18 for sending to AG Ranchi Jharkhand.

In the agenda item no. GB/AGENDA/04/2018-19/19, the pre-audited annual account for financial year 2017-18 was mistakenly proposed for financial year 2018-19 and was approved by Governing Body. The Governing Body is requested to approve the revised pre-audited annual account of 2017-18 for sending to AG Ranchi.

Approved by Governing Body.

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GB/MIN/05/2019-20/22:

To consider and approve for purchase of furniture for Lab, classrooms and other offices in temporary campus at Jharkhand University of Technology, Ranchi through CPWD.

At present IIT Ranchi does not have any officers and staff, for the smooth purchase process, services of the CPWD is required.

Approved by Governing Body.

GB/MIN/05/2019-20/23:

Land allotment for construction of New 33/11 KV P/S/S at IIT Ranchi Premises.

As per letter no. 2540/E.S.E./ Ranchi Dated May 28, 2019, 40X60 Mtrs. land for setting up new 33/11 KV/P/S/S is requested.

Approved by Governing Body. The land and place for setting up new 33/11 KV/P/S/S may be decided after DPR.

GB/MIN/05/2019-20/24:

Medical insurance for students.

The medical insurance service is required for students of academic year 2019-20.

The Governing Body considered and approved the medical insurance service and insurance premium will be paid by the students.


GB/MIN/05/2019-20/25:

Medical facility for faculty members.

Following Medical facilities are proposed:

- 1. Medical allowance of Rs. 12,000/- per annum per faculty.*
 - 2. Medical Insurance up to 5,00,000/- per annum per faculty family.*
- The premium will be shared by Institute (50 %) and faculty (50 %).*

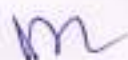
The Governing Body Members were apprised that the Institute at present does not have its own medical policy. The Members approved that the Institute shall frame a medical policy of the Institute within the frame work laid down by CS (MA) Rules. Further, till such policy is formulated and placed for the approval, the Institute is permitted to follow medical policy of NIT Jamshedpur for its employees.



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GB/MIN/05/2019-20/26:**Recruitment procedure for permanent faculty.***The advertisement may be rolling throughout the year.**The recruitment procedure in following phases:*

1. Scrutiny on the basis of criteria mentioned in the Advertisement.
2. Skype/physical interaction with Director and constituted internal committee.
3. Presentation and interview in front of selection committee consisting expert approved by Governing Body.

Approved by Governing Body.**GB/MIN/05/2019-20/27:****Recruitment of Placement cum Public Relation Officer on contract basis.***A dedicated person is required for training and placement activities and interacts with industries. This mapping is equivalent to Assistant Registrar as per Institute wise clubbing of post to match RPN.*Approved by Governing Body.**GB/MIN/05/2019-20/28:****Approval of Institute Fellowship for PhD Students***As per office memorandum SR/S9/Z-08/2018 issued by the Ministry of Science and Technology, the fellowship is recommended for JRF (Rs. 31,000/-) and SRF (35,000/-). Other terms and conditions will be as per office memorandum.*Approved by Governing Body.

GB/MIN/05/2019-20/29:

Any other matter with the permission of the Chairman, Governing Body.

The Director, IIT Ranchi, with the request of Chairman, Governing Body, IIT Ranchi proposed the following agenda items under AOB which were deliberated by the members:

- 1. Urgently form Senate, Finance Committee and Building & Works Committee by nominating representatives of MHRD, Government of Jharkhand and Industrial Partners as per IIT Statute.**

The Governing Body considered and process may be initiated.

- 2. Approval of the list of experts for conducting interview for the appointment to the post of Registrar, Deputy Registrar and Assistant Registrar.**

As per the approval letter of MHRD, any two experts from the proposed panel will be called as per their availability.

The list of experts approved by MHRD was placed on the table during the meeting and was approved.

- 3. 'Faculty Research Scheme' by sanctioning Rs 5.00 lakhs for new faculty joining against regular post.**

Approved by Governing Body.

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