



**भारतीय सूचना प्रौद्योगिकी संस्थान राँची**  
**Indian Institute of Information Technology Ranchi**  
(An Institute of National Importance under an Act of Parliament)  
**Ranchi, Jharkhand, India**

**Ref. No:** IIITR/RG/2026/01

**Date:** 01.01.2026

**NOTICE**

Instructions for collecting Degree certificate in person / by post who could not attend the 3<sup>rd</sup> Convocation held on 29<sup>th</sup> December 2025.

The students are required to upload the following documents in single pdf:

- Filled in Degree Recipient Registration Form
- Copies of End Semester Grade Cards (Up to 8 Semester)
- Copy of Photo ID proof (Preferable Aadhar Card)
- Receipt of fee payment paid amount of Rs. 2500/- (excluding postal charges) through SBI Collect for those students who will collect their Degree Certificate from 'IIIT Ranchi ARTTC BSNL Campus, Getlatu, Near Jumar River Bridge, P.O.: Neori Vikas Vidyalaya SO, Hazaribagh Road, Ranchi -835217 (Jharkhand).'

Or

Receipt of fee payment paid amount of Rs. 2700/- (including postal charges) through SBI Collect for those students who want to get their Degree Certificate at given postal address.

All the above-mentioned documents should be uploaded in the link give below:

Link: <https://forms.gle/JQooo5MG9SRcBBKR6>

The student who are coming in person to collect the degree certificate must bring above mentioned documents and inform Academic Section, IIIT Ranchi ([academics@iiitranchi.ac.in](mailto:academics@iiitranchi.ac.in)) at least one week before.

**Fee Payment Procedure:** - Click on following link for payment of fee through SBI Collect: <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm> (Student should choose "Jharkhand", "Educational Institutions", "Indian Institute of Information Technology", "Degree Fees" fields while proceeding for balance fee payment through SBI Collect).

 01/01/26

**Registrar (I/c)**  
संयुक्त कुलसचिव/Joint Registrar  
भारतीय सूचना प्रौद्योगिकी संस्थान राँची  
Indian Institute of Information Technology Ranchi